

Office of the Director and Deputy Director

- Provides overall direction to departmental operations and is responsible for directing the operations of construction inspection, plans processing and enforcement activities to ensure compliance with the Florida Building Code (FBC) and other applicable codes.
- Serves as Building Official for Miami-Dade County.

Airport

- Ensures compliance with the FBC and other applicable codes and regulations through construction inspection, plans processing and enforcement activities of Airport properties.

Building Enforcement, Legal Services and Special Projects

- Directs internal investigations and quality control activities; serves as advisor on legal and legislative issues; oversees technical training programs; and handles special projects.
- Directs personnel/ labor management and handles affirmative action activities.
- Provides professional direction and support of enforcement activities.
- Issues and processes all FBC violations and unsafe structures regulations according to County Ordinances.

Finance & Administration

- Provides administrative support including the preparation and monitoring of the operating budget; fiscal management including revenue collection and disbursement; billing and collection; procurement; consultant contracts and general administration.

Information and Permit Support

- Receives and processes construction permit applications, inspection requests and inspection results; Certificates of Occupancy (CO's); computers, communication and public information; and microfilm.

Building

- Ensures compliance with the FBC and other applicable codes and regulations through construction inspection, plans processing and enforcement activities of building installations.

Electrical

- Ensures compliance with the FBC and other applicable codes and regulations through construction inspection, plans processing and enforcement activities of electrical installations.

Mechanical

- Ensures compliance with the FBC and other applicable codes and regulations through construction inspection, plans processing and enforcement activities of mechanical installations.

Plumbing

- Ensures compliance with the FBC and other applicable codes and regulations through construction inspection; plans processing and enforcement activities of plumbing installations.

Miami-Dade County Building Department

Functional Table of Organization